

श्री चित्रातिरुनालआयुर्विज्ञानऔरप्रौद्योगिकीसंस्थान, तिरुवनन्तपुरम, केरल- 695 011

(एकराष्ट्रीयमहत्वकासंस्थान, विज्ञानएवंप्रौद्योगिकीविभाग, भारतसरकार)



SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY  
THIRUVANANTHAPURAM, KERALA – 695 011

(An Institution of National Importance, Department of Science and Technology, Govt. of India)

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No.OMS/I/SCTIMST/DTM/2026/1

Date:23.06.2026

**EXPRESSION OF INTEREST FOR**  
**THE EXCHANGE OF SURPLUS PLASMA**

Sree Chitra Tirunal Institute for Medical Sciences and Technology, Trivandrum, Department of Transfusion Medicine, plans to provide surplus plasma to Indigenous Plasma Fractionators as per guidelines approved by the National Blood Transfusion Council vide letter number DO S/12016/01/2012 NACO (NBTC) dated 28.10.2015 from the Ministry of Health and Family Welfare, Government of India.

Expression of Interest (EOI) is hereby invited by the undersigned on behalf of the Director, SCTIMST, Trivandrum, **“FOR THE EXCHANGE OF SURPLUS PLASMA”**. The response along with all required documents must reach the office of the undersigned on or before **16.07.2026 by 3:00 PM**.

The envelope containing the bid must be sealed and super scribed as follows:

**“FOR THE EXCHANGE OF SURPLUS PLASMA FOR FRACTIONATION AND PROCUREMENT OF PLASMA-DERIVED PRODUCTS, SUBJECT TO APPLICABLE NBTC GUIDELINES”**

**I Eligibility Criteria**

- The bidding plasma fractionators must be licensed by the State Government/Government of India for plasma fractionation to manufacture clinically usable products in a Good Manufacturing Practices (GMP) compliant facility.
- The bidding plasma fractionators shall possess all valid statutory approvals, licences, registrations and permissions required under the Drugs and Cosmetics Act, 1940, Drugs Rules, 1945 and any amendments thereto, and such approvals shall remain valid throughout the contract period.
- The Bidding Plasma fractionators shall remain accountable for updating SCTIMST, Trivandrum regarding the nature and quantity of all the products manufactured from the plasma received from the Institute. Such information shall be furnished quarterly and whenever specifically requested by SCTIMST.

- The Bidding fractionators must ensure that none of the products recovered from this plasma are exported before completely fulfilling domestic demand. Documentary evidence of compliance shall be provided upon request by SCTIMST or any statutory authority.
- A buy-back policy for plasma-derived products from the fractionators may be considered and finalized at the absolute discretion of the Institute. SCTIMST shall not be under any obligation to procure plasma-derived products from the successful fractionators unless specifically agreed in writing.

## **II Terms & Conditions:**

1. **Bid Format:** Bid must be submitted in the prescribed format on the official letterhead of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative. In case of signing by an authorized representative, a formal Letter of Authorization must be attached to the bid.
2. **Late/Delayed Bid:** Bids received after the specified due date & time, or those received unsealed shall not be entertained under any circumstances whatsoever. The Institute shall not be responsible for any postal or transit delays.
3. **Pre Qualification Criteria:** The bidders must meet the following conditions and submit self-attested copies of the corresponding documents along with their quotation:
  - a) Valid Manufacturing Licence for Plasma Fractionation issued by the State Government or the Government of India.
  - b) Valid GST Registration Certificate and Permanent Account Number (PAN)
  - c) Certificate of Incorporation, Partnership Deed, or Firm Registration Certificate.
  - d) A self-declaration/affidavit stating that the firm has not been blacklisted or debarred by any Central/State Government Agency, Department, or PSU.
  - e) Copy of latest GMP certification/approval.
  - f) Copy of valid manufacturing site approval by the competent authority
  - g) Audited financial statements for the last three financial years.
  - h) Details of plasma fractionation capacity and annual production capability.
4. **Earnest Money Deposit:**
  - The Bidders must submit an Earnest Money Deposit of Rs 15,000/- by means of a Bank Demand Draft (DD), Fixed Deposit (FD), or Bank Guarantee (BG) enclosed with the technical bid. Bids submitted without Earnest Money shall be summarily rejected.

- The Demand Draft/FD/BG must be drawn in favour of DIRECTOR, SCTIMST, payable at Trivandrum.
- **Bidders** registered as Micro, Small, and Medium Enterprises (MSME) for the specific services/goods tendered are exempted from paying the Earnest Money Deposit (EMD). To claim this exemption, the bidder must submit valid copies of their Udyam Registration Certificate and relevant documents along with the technical bid. To avail of these benefits, bidders must possess a valid Udyam Registration Certificate as on the original close date of the tender. Missing or invalid registration documents shall result in the immediate rejection of the bid.
- The EMD of the unsuccessful bidders will be refunded without any interest after the final decision of the tender.
- The EMD of the successful bidder will be refunded without any interest only after the satisfactory execution of the contract and fulfilment of all contractual obligations.
- The EMD of the successful bidder shall be liable to forfeiture if the bidder withdraws the bid during the validity period, refuses to execute the Agreement/MOU, fails to furnish the required Performance Security, or commits breach of any tender condition.

**5. Quote:**

- i. Rates must be quoted strictly as per the specified format. Applicable taxes, if any, must be indicated separately.
- ii. No overwriting, corrections or cutting is permitted in the rates quoted. If any are found, the bid shall be summarily rejected. Rates must be quoted strictly as per the specified format. Applicable taxes, if any, must be indicated separately.
- iii. The rates quoted by the bidders shall remain firm and valid for a period of not less than 180 days from the date of opening of the tender. Submitting a bid without contesting this clause constitutes absolute acceptance of this 180-day validity period. SCTIMST may seek extension of bid validity, which the bidder may accept or decline without forfeiture of EMD.
- iv. Bid containing vague, conditional or indefinite expressions such as “*subject to prior confirmation*”, “*subject to immediate acceptance*”, etc., shall be treated as non-responsive and rejected. Any conditional quotation or bids containing counter-conditions shall be summarily rejected.

**6. Award:**

- a. The technically qualified bidder who submits the highest financial bid (H1) shall be considered for the award of the contract, subject to the following and final approval of the Competent Authority.

- b. The technically responsive bidder quoting the highest rate (H1) above the prescribed reserve price shall normally be considered for award of contract, subject to approval of the Competent Authority. SCTIMST reserves the right to seek clarifications, negotiate, verify credentials, or reject any bid in the interest of the Institute without assigning reasons.
  - c. In accordance with the National Blood Transfusion Council (NBTC), Ministry of Health and Family Welfare guidelines vide D.O. No. S-12016/01/2012-NACO (NBTC) dated 28th October 2015, the minimum reserve price for the exchange of plasma is fixed at Rs. 1,600/- per litre. Bids quoting below this rate shall be summarily rejected.
  - d. The reserve price may be revised by SCTIMST in accordance with directions issued by NBTC, NACO, Ministry of Health & Family Welfare, Government of India or any competent authority.
- 7. Rejection of Bid:** SCTIMST, Trivandrum reserves the right to reject any or all bids, in part or in full, or to cancel the entire procurement process at any stage without assigning any reason. The decision of the Institute shall be final and binding in this regard.
- 8. Performance Security:** Within thirty (30) days from the date of issue of Letter of Award, the successful bidder shall furnish a Performance Security equivalent to 5% of the estimated annual contract value in the form of Bank Guarantee from a Scheduled Commercial Bank. The Performance Security shall remain valid during the entire contract period including any extension thereof.
- 9. MOU/Agreement:** The successful bidder shall execute a formal Memorandum of Understanding (MOU)/Agreement with SCTIMST within 60 days of issue of Letter of Award. Failure to do so may result in cancellation of award and forfeiture of EMD.
- 10. Contract period:** The contract period shall be valid for a period of one year from the date of signing by the final signatory of the MOU. The contract may be extended for one additional year upon mutual agreement under the same terms and conditions, subject to the satisfactory performance and compliance of the fractionators.
- 11. Logistics & Transport:**
- The surplus plasma shall be supplied by SCTIMST in accordance with applicable statutory requirements governing blood centres. Plasma shall be accepted by the successful fractionators on an “as is where is” basis. SCTIMST shall not be liable for variations in fractionation yield, recovery percentage, manufacturing losses or commercial output obtained from such plasma.

- SCTIMST is under no obligation to supply or provide surplus plasma to the successful fractionators on a fixed periodic schedule. Allocation will be made on an "as-available" basis. The successful fractionators must arrange for the collection and lifting of plasma within the specified timeline whenever notified by SCTIMST.
  - The successful fractionators shall be solely responsible for the safe pickup of surplus plasma from the SCTIMST Blood Centre, including proper cold-chain packaging, temperature-controlled transit, and transport to their fractionation facility. All associated costs, risks, and logistics expenses shall be borne entirely by the successful bidder.
  - The successful bidder shall comply with all applicable requirements relating to collection, handling, storage and transportation of plasma, including maintenance of validated cold-chain conditions and temperature monitoring records.
  - SCTIMST reserves the right to verify transportation arrangements before release of plasma.
  - Collection/ Lifting Period – The surplus plasma must be collected and lifted within 15 days from the date of the award notice or the date of information to receive plasma, whichever is applicable.
  - Quality and Acceptance: Plasma shall be supplied on an “as is where is” basis, meeting the standards applicable to blood centres under prevailing regulations. SCTIMST shall not be liable for any reduction in yield, recovery rate, manufacturing losses or commercial output during fractionation
- 12.** SCTIMST, Trivandrum reserves the right to increase or decrease the quantity of the surplus and/or alter the scope of work. The decision of SCTIMST, Trivandrum regarding the final quantity of plasma shall be final and binding. The quantities indicated are only indicative and do not constitute a commitment or guarantee of minimum supply during the contract period.
- 13. Regulatory Compliance:** The successful fractionators shall comply with all applicable provisions of the Drugs and Cosmetics Act, 1940, Drugs Rules, 1945, NBTC Guidelines, NACO Guidelines, CDSCO requirements and any other statutory directions issued from time to time upon request.
- 14. Insurance:** The successful fractionators shall maintain adequate insurance coverage including transit insurance, product liability insurance and any other insurance required under applicable law during the entire contract period and shall furnish documentary evidence of the same whenever sought by SCTIMST.

- 15. Indemnity:** The successful fractionators shall indemnify and keep indemnified SCTIMST, its officers, employees and representatives from and against all losses, claims, liabilities, damages, costs, expenses, proceedings and actions arising out of collection, transportation, storage, processing, manufacture, distribution, sale or use of plasma and plasma-derived products supplied under this contract.
- 16. Payment Terms:** Full payment for the entire invoiced quantity of surplus plasma allocated during a particular collection cycle must be made within 14 days from the date of collection from SCTIMST, Trivandrum. In the event of delay in payment beyond the stipulated period, SCTIMST reserves the right to levy interest at the rate of 12% per annum on the outstanding amount for the delayed period.
- 17. Force Majeure:** Neither party shall be liable for failure to perform obligations due to events beyond reasonable control including natural disasters, epidemics, governmental restrictions, war, civil disturbances or other force majeure events.
- 18. Termination:** SCTIMST may terminate the contract, wholly or partly, by giving thirty (30) days' written notice without assigning any reason. The contract may also be terminated forthwith in the event of fraud, misrepresentation, breach of contract, blacklisting, insolvency, loss of statutory approvals or failure to comply with applicable laws by the successful fractionators.
- 19. Confidentiality:** The successful fractionators shall maintain strict confidentiality of all information received from SCTIMST and shall not disclose such information to any third party except where required by law or with prior written approval of SCTIMST.
- 20. Cancellation of Bid:** The Institute reserves the right to cancel the EOI process at any stage prior to award without incurring any liability whatsoever towards any bidder.
- 21. Disputes Resolution:** In the event of any dispute or disagreement arising between the successful fractionators and SCTIMST, Trivandrum regarding the interpretation of these "Terms & Conditions", the matter shall be referred to the Director, SCTIMST, Trivandrum whose decision shall be final and binding upon the Vendor.

This EOI and any resulting contract shall be governed by the laws of India. Courts at Thiruvananthapuram, Kerala shall have exclusive jurisdiction over all disputes arising out of or relating to this tender and related subsequent contract if any in the event of dispute warranting intervention of Court for adjudication.



**Medical Superintendent**

[On the letterhead of firm]

**ANNEXURE**  
**PRICE BIDFORM**

To,  
The Medical Superintendent  
SCTIMST, Trivandrum

Dear Sir/Madam,

I/We .....submitted the quotation  
for EnquiryNO.....dtd....."QUOTATION FOR EXCHANGE OF  
SURPLUS PLASMAFOR FRACTIONATION" Department of Transfusion Medicine at  
SCTIMST, Trivandrum.

Last date .....

1. I/We thoroughly examined, understood, and accepted the terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
2. I/We hereby offer to supply at the following rates.

Sl.No.	Particulars	Rate Per Litre in Rs	GST %	GST in Rs	Total Amount
1.	Fresh Frozen Plasma				
2.	Cryo Poor plasma				

Date.....

Place.....

Name & Signature of Authorized Person

Office Seal

Phone No.....

Email:.....