



श्री चित्रा तिरुनाल आयुर्विज्ञान और प्रौद्योगिकी संस्थान, त्रिवेंद्रम, तिरुवनन्तपुरम - 695 011, केरल, भारत
SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY, TRIVANDRUM
THIRUVANANTHAPURAM - 695 011, KERALA, INDIA

(एक राष्ट्रीय महत्त्व का संस्थान, विज्ञान और प्रौद्योगिकी विभाग, भारत सरकार)

(An Institution of National Importance, Department of Science and Technology, Government of India)

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Enquiry No.1/ Store-1/Upholstery,Curtain Work/2026-2027 **Dated : 06 .06.2026**

Due Date: 20.06.2026

Quotation Notice

Sealed quotations in a single bid system are invited from Firms/Institutions for upholstery work/curtain work in the Hospital Wing on contract basis for a period of two years under the following terms and conditions

Terms and conditions

1. The envelope containing the quotation should be superscribed as Hospital/Upholstery Curtain Work/SCTIMST/2026-27 "Tender for upholstery work" and the address of the contractor should also be written on the envelope. Quotations are to be addressed to the Director, SCTIMST, Medical College. P.O. Tvm- 695011.
2. The Quotation should contain
 1. Filled annexure 1 & annexure 2
 2. Copy of ID Proof and address proof
 3. Samples of item quoted.
3. Quotations are to be submitted in the prescribed proforma as per Annexure 1 and specifying contractor's details and Annexure 2 specifying the list of the material and labour charge. The quotation must be in the form furnished by procuring entity and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not, the quotation will not be considered.
4. Copy of ID proof and address proof are to be enclosed with the quotation (eg. Driving license/ Aadhar Registration card/Election Card etc.)
5. The successful tenderer should furnish a performance guarantee / security deposit of Rs.5000/- the form of Fixed Deposit or Bank Guarantee from a nationalised/scheduled bank having a validity period of 90 days beyond the completion of all contractual obligations of the supplier

6. The rate quoted and accepted will be binding on the bidder for full contract period of 2 years from the date of signing the agreement and will be further extended on mutual agreement.
7. Price should be inclusive of all taxes and transportation charges, loading and unloading charges, packing charges etc. (FOR - Main Store, SCTIMST, Trivandrum)
8. Tax percentage should be indicated separately.
9. Fixing and repair will be done against work order issued from Main store. The cost of materials, type of materials and rate of labour in the contract shall be frozen for a period of 2 years and also on extended mutual agreement for further years as decided by the Competent Authority.
10. The bidder submitting the quotation would be deemed to have considered and accepted all the terms and conditions.
11. The contractor is bound to complete the assigned work as per the requirement of the Institute.
12. Penalties for non-compliance of agreement terms are recoverable from any amount payable to the contractor as decided by the competent authority.
13. If the delivery is not effected on due date, the Director, SCTIMST will have the right to impose penalty at 0.5% per week subject to a maximum of 10% of order value.
14. The measurement of the work (Length, Width & Square feet) will be verified by the staff from Construction Wing.
15. Late tenders will be rejected. The Director of the Institute reserves the right to accept or reject all or any tender at sole discretion without assigning any reason.
16. If the quote is not according to the above terms and conditions, the same will be summarily rejected.
17. The Institute reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
18. All disputes arising out of this contract, the legal jurisdiction will be Trivandrum, Kerala State, India.
19. Prior permission will be obtained from Security and Safety Officer & user department to do the work in the Institute on holidays.

Sd/-
Medical Superintendent

Annexure 1

Quotation for upholstery work/curtain work in SCTIMST

I.Details of the contractor

- a) Name of the contractor
- b) Address of the contractor
- c) Mobile No.
- d) Land No.(if any)
- e) Email (if any)
- f) Whether copy of ID and address proof attached: Yes/ No
- g) No. of years of experience in the field, details if any

II. Cost of Materials

Sl.No	Description of materials	Rate/meter (inclusive of applicable taxes)	Tax %	Whether sample attached	Remarks
1	Blinds curtain (Vertical / Horizontal)				
2	Blinds curtain repairing				
3	I Let curtain				
4	I Let curtain repairing				
5	I Let curtain pipe				
6	Curtain cloth				
7	Rexin (Good quality)				
8	Kora cloth (Good quality)				
9	PU Foam				
10	Velcro / Jacket				
11	Chest Support Pillow (12x12x8)				
12	Pillow adult				
13	Baby bolster pillow (12 x 6 inch)				
14	New mattress with rexin covering				
15	Sofa cum bed repairing				
16	Setty repairing				
17	Trolley repairing / seat covering				
18	Upholstery work in chair				
19	Arm chair repairing				
20	Setty Cushions, Kora and cloth covering with zib				

Dated.

Signature of the Contractor

Annexure-2

Quotation for upholstery work/curtain work in SCTIMST

III.Labour charge

Sl.No	Type of labour	Rate(inclusive of taxes)	Tax%	Remarks if any
1	Stitching Charge for Mattress with Rexin Length = 190cm Width = 95 cm			
2	Stitching Charge for Pillow with Rexin Length = 70 cm Width = 30 cm			
3	Stitching charge for mattress with kora cloth			
4	Stitching charge for pillow with kora cloth			
5	Curtain Work feet			
6.	Window blinds repair			
7	Any other related work			

Dated.

Signature of the Contractor