



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/5220805  
Dated/दिनांक : 05-08-2024

### Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण  |  |
|--|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय  | 16-08-2024 17:00:00  |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय   | 16-08-2024 17:30:00  |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)  | 180 (Days)   |
| Ministry/State Name/मंत्रालय/राज्य का नाम  | Ministry Of Science And Technology   |
| Department Name/विभाग का नाम   | Department Of Science And Technology (dst)   |
| Organisation Name/संगठन का नाम   | Sree Chitra Tirunal Institute For Medical Sciences And Technology (sctimst)  |
| Office Name/कार्यालय का नाम  | Thiruvananthapuram   |
| Total Quantity/कुल मात्रा  | 24   |
| Item Category/मद केटेगरी   | Desktop Computers (Q2) , Multifunction Machines MFM (Q2) , Scanner (V2) (Q2)   |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट   | No   |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट   | No   |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़   | Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Compliance of BoQ specification and supporting document<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया   | Yes  |
| RA Qualification Rule  | H1-Highest Priced Bid Elimination  |
| Type of Bid/बिड का प्रकार  | Two Packet Bid   |
| Primary product category   | Desktop Computers  |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days   |

**Bid Details/बिड विवरण**

|  |                       |
|--|-----------------------|
| <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b> | No                    |
| <b>Estimated Bid Value/अनुमानित बिड मूल्य</b>  | 1680000               |
| <b>Evaluation Method/मूल्यांकन पद्धति</b>  | Item wise evaluation/ |
| <b>Financial Document Required/वित्तीय दस्तावेज की आवश्यकता है।</b>                                | Yes                   |

**EMD Detail/ईएमडी विवरण**

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

**ePBG Detail/ईपीबीजी विवरण**

|  |                     |
|--|---------------------|
| Advisory Bank/एडवाइजरी बैंक  | State Bank of India |
| ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)                               | 5.00                |
| Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने). | 38                  |

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

Director, SCTIMST  
Thiruvananthapuram, Department of Science and Technology (DST), Sree Chitra Tirunal Institute for Medical Sciences and Technology (SCTIMST), Ministry of Science and Technology  
(Director, Sctimst)

**Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

**MII Purchase Preference/एमआईआई खरीद वरीयता**

|  |     |
|--|-----|
| MII Purchase Preference/एमआईआई खरीद वरीयता | Yes |
|--|-----|

**MSE Purchase Preference/एमएसई खरीद वरीयता**

|   |     |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

#### **Evaluation Method ( Item Wise Evaluation Method )**

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

| <b>Evaluation Schedules</b> | <b>Estimated Value</b> | <b>Item/Category</b> | <b>Quantity</b> |
|-----------------------------|------------------------|----------------------|-----------------|
| Schedule 1                  | 735000                 | Desktop Computers    | 12              |

|            |        |                            |   |
|------------|--------|----------------------------|---|
| Schedule 2 | 585000 | Multifunction Machines Mfm | 9 |
| Schedule 3 | 360000 | Scanner (v2)               | 3 |

### Desktop Computers ( 12 pieces )

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

### Technical Specifications/तकनीकी विशिष्टियाँ

[\\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार](#)

| Specification    | Specification Name/विशिष्टि का नाम                            | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य  |
|------------------|---|---|
| Processor        | <b>Processor Make</b>   | Intel   |
|                  | <b>Processor Generation</b>                                   | 10.0 Or higher  |
|                  | <b>Number of Cores per Processor</b>                          | 6, 8, 10, 12, 16, 14, 24, 22 Or higher  |
|                  | <b>Processor Description</b>                                  | Intel Core i5, Intel Core i7, Intel Core i9 Or higher   |
|                  | <b>Processor Number</b>                                       | Intel Core i9 10900K, Intel Core i9 10900KF, Intel Core i9 10900, Intel Core i9 10900F, Intel Core i7 10700K, Intel Core i7 10700KF, Intel Core i7 10700, Intel Core i7 10700F, Intel Core i5 10600K, Intel Core i5 10600KF, Intel Core i5 10600, Intel Core i5 10500 Or higher |
| Motherboard      | <b>Chipset Series</b>   | Intel Q Series Or higher  |
|                  | <b>Chipset Number</b>   | Intel Q 470 Or higher   |
| Operating System | <b>Operating System (Factory Pre-Loaded)</b>                  | Windows 10 Professional   |
| Memory           | <b>RAM Size (GB)</b>  | 8, 16, 32, 64, 128 Or higher  |
|                  | <b>RAM Expandability up to( using spare DIMM Slots in GB)</b> | 64, 128 Or higher   |
| Storage          | <b>Type of Drives used to populate the Internal Bays</b>      | HDD, SSD  |
|                  | <b>Total HDD Capacity (GB)</b>                                | 1000, 1500, 2000, 2500, 3000, 4000 Or higher  |
|                  | <b>Total SSD Capacity (GB)</b>                                | 512, 768, 1024, 2048, 4096 Or higher  |
|                  | <b>Total SSHD Capacity in addition to 8 GB Flash (GB)</b>     | 500, 1000, 2000, 0 Or higher  |
| Cabinet          | <b>Cabinet Form Factor</b>                                    | SFF ( 7 to 13 Litres)   |
| Monitor          | <b>Monitor Technology</b>                                     | IPS Or higher   |
|                  | <b>LED Backlit Monitor Size (INCHES)</b>                      | 21.5, 22, 23, 24, 27, 23.8, 32 Or higher  |
|                  | <b>Monitor Resolution (PIXELS)</b>                            | 1920x1080, 1920 x 1200, 3200x1800, 3840 x 2160, 2560 x 1440 Or higher   |

| Specification | Specification Name/विशिष्टि का नाम | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य |
|---------------|------------------------------------|--|
| Warranty      | On Site OEM Warranty (Year)        | 5 Or higher  |

#### Additional Specification Parameters - Desktop Computers ( 12 pieces )

| Specification Parameter Name | Bid Requirement (Allowed Values)   |
|------------------------------|--|
| Additional condition 1       | Document for showing proof of windows 10/11 professional operating system certification (Hardware certification report)specific to the quoted model from microsoft.      |
| Additional condition 2       | At least one authorized service center of OEM should be available in Kerala. The service support should be verifiable from OEM website with the serial number of machine |

\* Bidders offering must also comply with the additional specification parameters mentioned above.

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|--|-----------------|------------------------------|
| 1              | Shiju V S   | 695011,Sree Chitra Tirunal Institute For Medical Science and Technology,Medical College PO, Trivandrum | 12              | 45                           |

#### Multifunction Machines MFM ( 9 pieces )

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

#### Technical Specifications/तकनीकी विशिष्टियाँ

[\\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार](#)

| Specification | Specification Name/विशिष्टि का नाम | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य |
|---------------|------------------------------------|--|
| Ungrouped     | Print Technology                   | Laser  |
|               | Type of Machine                    | Multifunction Machine  |
|               | Type of Printing                   | Mono   |

| Specification | Specification Name/विशिष्टि का नाम                                     | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य  |
|---------------|--|---|
|               | <b>Cartridge Technology</b>  | Composite Cartridge, Separate Drum and Toner (Mono Component), Separate Drum and Toner (Dual Component) Or higher   |
|               | <b>Platen/Flatbed Size</b>   | A4, A3, Legal Or higher   |
|               | <b>Paper Size (Original/Image)</b>                                     | A4/A4   |
|               | <b>RAM size (MB)</b>   | 1024, 2048, 4096, 6144, 3072, 1536, 1500, 1250, 2560, 7168, 5120, 8192, 16384, 2816, 4000, 2000, 4608, 10240, 8000, 3584 Or higher  |
|               | <b>Hard Disk Capacity(GB)</b>  | 0, 8, 128, 160, 256, 320, 500, 1024, 250, 640, 32, 1000, 2000, 3000 Or higher   |
|               | <b>Minimum Speed per Minute as per ISO/IEC 24734 in A4 Size-Mono</b>   | 35, 36, 38, 40, 43, 45, 46, 47, 50, 52, 55, 60, 61, 65, 70, 71, 75, 80, 90, 95, 100, 105, 110, 51, 56, 41, 120, 130, 160, 57, 33, 34, 85, 81, 53, 140, 96, 111, 115, 136, 42, 48 Or higher  |
|               | <b>Minimum Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour</b> | 12, 15, 16, 18, 20, 22, 23, 24, 25, 26, 27, 28, 30, 31, 35, 36, 4, 4.4, 5, 5.7, 5.8, 6.8, 10, 10.4, 15.5, 40, 50, 60, 5.5, 11, 46, 120, 130, 160, 65, 45, 7, 34, 55, 38, 56, 75, 81, 19, 71, 0, 21, 53, 32, 70, 140, 80, 85, 115, 6, 13, 33, 3.9, 9 Or higher |
|               | <b>Scanning Feature Availability</b>                                   | Yes Or higher   |
|               | <b>Duplexing Feature Availability</b>                                  | Yes Or higher   |
|               | <b>Faxing Feature Availability</b>                                     | Yes, No Or higher   |
|               | <b>Networking Feature Availability</b>                                 | Yes Or higher   |
|               | <b>Wi-Fi Availability</b>  | Yes Or higher   |
|               | <b>Original Document Feeder Type</b>                                   | DADF/RADF Or higher   |
|               | <b>Number of Main Paper Tray</b>                                       | 1, 2, 3, 4, 5 Or higher   |
|               | <b>Bypass Facility</b>   | Yes Or higher   |
|               | <b>On Site OEM Warranty (Year)</b>                                     | 5 Or higher   |

**Additional Specification Parameters - Multifunction Machines MFM ( 9 pieces )**

| Specification Parameter Name | Bid Requirement (Allowed Values) |
|------------------------------|----------------------------------|
|                              |                                  |

| Specification Parameter Name | Bid Requirement (Allowed Values)   |
|------------------------------|--|
| Additional condition 1       | At least one authorized service center of OEM should be available in Kerala. The service support should be verifiable from OEM website with the serial number of machine |

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|--|-----------------|------------------------------|
| 1              | Shiju V S   | 695011,Sree Chitra Tirunal Institute For Medical Science and Technology,Medical College PO, Trivandrum | 9               | 45                           |

**Scanner (V2) ( 3 pieces )**

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

| Specification | Specification Name/विशिष्टि का नाम  | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य  |
|---------------|---|---|
| Specification | <b>Scanner Type</b>   | Integrated Sheet Fed & Flat Bed   |
|               | <b>Scanning Technology</b>  | CIS   |
|               | <b>Document Size</b>  | A4  |
|               | <b>Optical Resolutiom (Dpi)</b>   | 600, 650, 1200, 1600, 2400, 4800, 6400 Or higher  |
|               | <b>Simplex Monochrome Scan Speed for document @200dpi/@300dpi/@400dpi/@600 dpi/@1200dpi as applicable (ppm)</b> | 45, 50, 55, 60, 65, 70, 75, 80, 85, 90, 95, 100, 105, 110, 115, 120, 125, 130, 135, 140, 145, 150 Or higher           |
|               | <b>Simplex Colour Scan Speed for document @200dpi/@300dpi/@400dpi/@600 dpi/@1200dpi as applicable (ppm)</b>     | 45, 50, 55, 60, 65, 70, 75, 80, 85, 90, 95, 100, 105, 110, 115, 120, 125, 130, 135, 140, 145, 150 Or higher           |
|               | <b>Duplex Monochrome Scan Speed for document @200dpi/@300dpi/@400dpi/@600 dpi/@1200dpi as applicable (ppm)</b>  | 90, 100, 110, 120, 130, 140, 150, 160, 170, 180, 190, 200, 210, 220, 230, 240, 250, 260, 270, 280, 290, 300 Or higher |

| Specification | Specification Name/विशिष्टि का नाम  | Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य  |
|---------------|---|---|
|               | <b>Duplex Colour Scan Speed for document @200dpi/@300dpi/@400dpi/@600 dpi/@1200dpi as applicable (ppm)</b>  | 90, 100, 110, 120, 130, 140, 150, 160, 170, 180, 190, 200, 210, 220, 230, 240, 250, 260, 270, 280, 290, 300 Or higher   |
|               | <b>Daily Duty Cycle (Number of Pages)</b>   | 7000, 7500, 8900, 9000, 10000, 11000, 12000, 17500, 18000, 20000, 24000, 25000, 30000, 35000, 40000, 44000, 45000, 50000, 60000, 70000, 80000, 90000, 91000, 110000 Or higher |
|               | <b>BIS Registration as per Compulsory Registration Scheme under Gazette of India Notification number SO 2357(E) dated 07/09/2012 issued by Department of Electronics and Information Technology</b> | Yes   |
|               | <b>On Site OEM Warranty (Year)</b>  | 5 Or higher   |

**Additional Specification Parameters - Scanner (V2) ( 3 pieces )**

| Specification Parameter Name | Bid Requirement (Allowed Values)   |
|------------------------------|--|
| Additional condition         | At least one authorized service center of OEM should be available in Kerala. The service support should be verifiable from OEM website with the serial number of machine |
| Additional condition         | At least one authorized service center of OEM should be available in Kerala. The service support should be verifiable from OEM website with the serial number of machine |

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---|--|-----------------|------------------------------|
| 1              | Shiju V S   | 695011,Sree Chitra Tirunal Institute For Medical Science and Technology,Medical College PO, Trivandrum | 3               | 15                           |



**Special terms and conditions-Version:3 effective from 28-10-2023 for category Desktop Computers**

1. 'Local content means the amount of value added in India which shall, unless otherwise Prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value and percent.

'Class-I local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content equal to or more than 50% as defined under this Order

'Class-II local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content more than 20% but less than 50%, as defined under this Order.

**SPECIAL TERMS AND CONDITIONS FOR DESKTOP COMPUTERS**

**Sl.No.**

**1 OPERATING SYSTEM**

- (i) There is no requirement that the OEM of the Desktop computer systems should be a device partner of Microsoft and hold a Microsoft Authorization form

- (ii) Microsoft OS may be sourced directly from Microsoft by the OEMs holding device partner status and those not holding device partner status may source from authorized distributors i.e., M/s. Ingram or M/s. Redington and their authorized channel partners.

- (iii) Buyers may ensure that MAF shall not be made a mandatory requirement in bids.

- (iv) If the supplies are made as per brands of OEMs who are global device partners, then the serial no of the machine supplied can be used to check the details of the product from the website of the OEM.

- (v) In the case of local device partners of Microsoft OS details such as digital key no., should be produced with supplies and the buyer may verify from Microsoft.

- (vi) In case of other OEMs who are sourcing from authorized National distributors of Microsoft Reddington or Ingram copy of the Invoice which contains the relevant serial no of Windows OS shall be submitted along with supplies and the buyer/consignee can verify the same from the OS server website or by telephone, or both

- (vii) In case the product offered is with DOS or Linux Operating system such verification of OS shall not be applicable

## **2 REQUIREMENT OF OEM LOGO**

- (i) Buyers are advised to note that the incorporation of the condition stipulating the OEM logo on the motherboard is restrictive and may not be incorporated in the bids

## **3 CHANGING OR ALTERING THE CONFIGURATION**

- (i) The seller must refrain from changing or altering the configuration of the factory pre-loaded machine. The machine should be delivered to the purchaser in its original, factory-approved configuration.

## **4 WARRANTY**

- (i) The seller shall furnish a valid warranty Certificate/Tag from the OEM to the purchaser, guaranteeing the product's coverage under the specified warranty terms

The warranty certificate should be verifiable through the OEM website/Customer care center. Buyer/consignee may ensure that as soon as supplies are received, they log to the OEM website/call center and verify the warranty certificate.

**(ii)**

## **5 CHECKPOINTS DURING ACCEPTANCE OF SUPPLIES**

**(i)** Before generating the Consignee Receipt and Acceptance Certificate (CRAC), the consignee may inspect the system condition and verify that it complies with the agreed specifications and configurations and to ensure that there is no scope for the supply of refurbished products.

**(ii)** In the case of a large number of units procured or complex installations buyer may opt for bidding and accordingly stipulate conditions regarding installation, inspection by consignees/inspection agency specifying verification of configuration, warranty applicability, checking for refurbished /altered configurations, and checking other relevant details through OEMs website.

At the time of receiving supplies, the consignee may ensure the following to ensure that any discrepancies are there in supplies can be flagged and reflected and taken into account while generating CRAC. (i) Packing should be checked properly

**(iv)** (ii) Warranty certificate from OEM should be insisted and checked.

(iii) Instruction manuals, and OS installed should be checked

(iv) The machine serial no should also be checked.

- (v) The above points are for guidance and the buyer/consignee may take steps considered suitable by them for checking at the consignee end before acceptance of the systems

## 6 COMPLIANCE OF EXTENDED PRODUCER'S RESPONSIBILITY

- (i) With effect from 01.04.23 as per E-waste rules 2022 EPR registration is mandatory for manufacturing entities shall ensure compliance.

## 7 MANDATORY / STATUTORY REQUIREMENTS AS APPLICABLE

- (ii) OEMs shall have to ensure the mandatory/statutory requirements such as BIS-CRS, ISI Mark, Eco Mark, etc., as per the Government of India Notification issued from time to time for hardware components including monitor, keyboard, mouse, etc., as applicable.

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 2. Service & Support

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

### 3. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 5. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

## 6. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

- A.** Bidders are advised to quote prices as per technical specification and additional conditions mentioned in the bid.
- B.** The Five years warranty sought for is OEM/bidder free warranty without any additional cost towards extended warranty to fulfil the tender condition.
- C.** Bidders should comply the GOI Order **No. F.No.6/18/2019-PPD dtd 23.07.2020**. A declaration with regard to this OM should be submitted along with technical bid.
- D.** Liquidated Damages:

If the supplier fails to deliver or install/commission any or all of the goods or fails to perform the services within the time frame(s) incorporated in the Purchase Order, the Purchaser shall, without prejudice to other rights and remedies available to the Purchaser under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed supply of goods, installation, commissioning and/or services until actual delivery or performance subject to a maximum of 10% of the contract price. Once the maximum is reached Purchaser may consider termination of the contract.

If any delay by the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all of the following sanctions:

- a. Imposition of liquidated damages,
  - b. Forfeiture of its Performance Security and
  - c. Termination of the Contract for default
- E.** Payment Terms
- a. 100% payment will be paid after satisfactory installation of the equipment along with submission of "Installation Report" issued by User Department.
- F.** Bidders should submit the Manufacturer's Authorization in attached format A (Buyer uploaded ATC Document)
- G.** Bidders may please be read as uptime warranty as 95% instead of 98% as per bid terms and conditions.
- H.** Bidders should submit the Make in India Certificate in the attached format B (Buyer uploaded ATC Document)
- I. Bidders should also comply the additional specifications mentioned below**

### Desktop Computer

|                   |  |
|-------------------|--|
| Network Interface | Integrated 10/100/1000 Mbps Ethernet Controller            |
| Wireless          | Factory shipping Wireless with 802.11 a/b/g/n/ac dual band |
| USB ports         | Two 3.0 USB Ports and Four 2.0 USB Ports                   |
| Audio             | Audio In/Out Ports   |
| Display Ports     | 2 NOS OF HDMI/DISPLAY/VGA PORTS                            |
| Power supply      | Note more than 275W with minimum 85% power efficiency      |

|                      |   |
|----------------------|---|
| Optical Drive        | DVD R/W   |
| Mouse                | Wired Mouse   |
| Keyboard             | Wired Keyboard  |
| Regulatory Standards | IEC 60950-1,TUV,CE,FCC-B,VCCI,BIS, STQC/UL/RoHS or any other relevant Indian Standards certified for effective power consumption and reduction in hazardous substances. |

### **Multifunction Machines MFM**

|                             |   |
|-----------------------------|---|
| Scanner Type                | A4 size ADF and Flatbed (Both required)<br>ADF Duplex Scanning  |
| Scanner Resolution          | 300 X 300 Dpi (Colour And Mono, ADF); 600 X 600 Dpi (Mono, Flatbed),  |
| Scan Speed                  | Colour/Mono Simplex: Minimum 20 ipm<br>Colour/Mono Duplex : Minimum 16 ipm  |
| Interface                   | USB, Integrated 10/100/1000 Mbps Ethernet Controller  |
| Paper Capacity - input tray | Minimum 50 Sheets   |
| First Page Output           | Maximum 20 Sec  |
| Regulatory Standards        | IEC 60950-1,TUV,CE,FCC-B,VCCI,BIS, STQC/UL/RoHS or any other relevant Indian Standards certified for effective power consumption and reduction in hazardous substances. |

### **Scanner**

|              |  |
|--------------|--|
| Scanner Type | Integrated Sheet Feed & Flat Bed - A4 size ADF and Flat bed (Both required)<br>ADF Duplex Scanning |
|--------------|--|

|                                 |   |
|---------------------------------|---|
| Interface                       | USB, Integrated 10/100/1000 Mbps Ethernet Controller  |
| Paper Capacity - input tray ADF | Minimum 50 Sheets   |
| Regulatory Standards            | IEC 60950-1,TUV,CE,FCC-B,VCCI,BIS, STQC/UL/RoHS or any other relevant Indian Standards certified for effective power consumption and reduction in hazardous substances. |

**7. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**8. Generic**

**Manufacturer Authorization:**Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

**9. Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Director, SCTIMST  
payable at  
Trivandrum

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

**10. Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Director, SCTIMST

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

**11. Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.

- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

## 12. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)



undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**